



**Spirit of Shrewsbury**  
**2023 Expo Registration Form**  
Saturday, September 23, 2023  
10am-3pm at Oak Middle School  
45 Oak Street, Shrewsbury MA



**Registration Fees – Deadline: SEP 05, 2023** *Non-Refundable*)

**Single Booth: Business: \$175.00      Non-Profit: \$50.00**

*(10'x10' Size, See Rules)*

**Additional Booth Space: Business: \$100   Non-Profit: \$25.00** subject to approval after initial spots set.

*All participants must bring their own 10x10 tent with 25 lbs of weights on each pole of tent, no stakes,*

*\*Fee is included in the Full Sponsorship Package.*

*Please do not include payment if you are a full sponsor.*

**Business/Organization:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_ **Address:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_ **Phone 1:** \_\_\_\_\_

**Phone 2:** \_\_\_\_\_ **Check One: Non-Profit: 1 Business: 1 Sponsor: 1 Single Booth**

**Location:** \_\_\_\_\_ (to be filled out by committee)

**Non-Profit Registration Number:** \_\_\_\_\_

**\*Electricity is not provided, in case of rain, tables will be moved inside to cafe and gym, but no outlets accessible**

**ALL BOOTHS ARE FIRST COME FIRST SERVE. Limited number of booths so register early!**

**Any registration submitted after SEP 10<sup>th</sup> will be placed on a waiting list and booth fee will increase \$10.00**

**Total Amount:** \_\_\_\_\_ **Check   Online Payment**

**\*\* I have read the rules and regulations attached. I will not share any personal information with a third party.\***

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Describe what you will be doing at your booth:** \_\_\_\_\_

**Will you be selling anything? If yes, what will you be selling.** \_\_\_\_\_

**Please list giveaways:** \_\_\_\_\_

**Please list ALL food items:** \_\_\_\_\_ **\*You must have a food permit by the Shrewsbury Health department to serve food. All food trucks have a \$100 vendor fee.**

***Please list ALL activities: use back side of paper if needed.***

\_\_\_\_\_  
***This will assist us in booth placement. No additional activities can be added once your registration is submitted.***

**NO FACE PAINTING PERMITTED. Please make check payable to: The Spirit of Shrewsbury**

**Please mail completed form to: MSmith SOS 415 Boston Turnpike Suite 308B,  
Shrewsbury, MA 01545**

**or email form to [ShrewsburyFunFest@gmail.com](mailto:ShrewsburyFunFest@gmail.com) Please add an additional page if you need more space.**



## RULES & REGULATIONS

- **Booths**

Because of the high demand, we have limited space available. If your booth is outside the tent and you use a pop-up tent, it can be no larger than 10' x 10' and must have 25-pound weights on each leg. You must supply the tent and weights. Spaces are sold on a first-come, first-served basis.

- **Chairs and tables**

These are not provided by the *Spirit of Shrewsbury Town Expo* committee.

- **NO packing up early**

You are expected to stay for the entire event till 3PM.

- **Notification**

~ You will be notified if spaces are no longer available and your check will be voided. ~ Confirmation will be made via email or phone call.

~ If you do not have email and would like written confirmation of your reservation, please enclose a self-addressed, stamped envelope with your registration material.

- **Electricity**

You will need to provide your own.

- **Food Permit**

A food permit is needed if you are selling or giving away food (including candy). Contact the Shrewsbury Board of Health (kstockwell@shrewsburyma.gov) by NOON on AUG 20th to obtain a food permit.

- **Face-painting**

Shrewsbury High School National Art Honor Society and Girl Scouts - face-painters of the Festival

The *Spirit of Shrewsbury Fall Festival Association* assumes NO responsibility for loss from fire, water, rain, theft, or damage to any exhibits, property or equipment and NO liability for any injury.

[www.spiritofshrewsbury.org](http://www.spiritofshrewsbury.org)